

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
EXECUTIVE/ADMINISTRATION COMMITTEE (EAC)

March 5, 2015

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE EXECUTIVE/ADMINISTRATION COMMITTEE. A RECORDING OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Executive/Administration Committee (EAC) held its March 5, 2015 meeting at the SCAG Offices, in Los Angeles, California. The meeting was called to order by Hon. Carl Morehouse, President, San Buenaventura, District 47, at 9:01 a.m. There was a quorum.

Members Present

Hon. Carl Morehouse, President	District 47
Hon. Cheryl Viegas-Walker, El Centro, 1 st Vice-President	District 1
Hon. Michele Martinez, Santa Ana, 2 nd Vice-President	District 16
Hon. Greg Pettis, Cathedral City, Imm. Past President	District 2
Hon. Glen Becerra, Simi Valley,	District 46
Hon. Margaret Finlay, Duarte	District 35
Hon. Bill Jahn, Big Bear Lake	District 11
Hon. Tom LaBonge, Los Angeles	District 51
Mr. Randall Lewis, Ex-Officio	Lewis Group of Companies
Hon. Larry McCallon, Highland	District 7
Hon. Carmen Ramirez, Oxnard	District 45
Hon. Deborah Robertson, Rialto	District 8
Hon. Julio Rodriguez, Perris	District 69
Hon. Alan Wapner, Ontario	SANBAG

Members Not Present

Hon. Andrew Masiel, Sr.	Pechanga Band of Luiseno Indians
Hon. Barbara Messina, Alhambra	District 34
Hon. Pam O'Connor, Santa Monica	District 41

CALL TO ORDER & PLEDGE OF ALLEGIANCE

Hon. Carl Morehouse, President, called the meeting to order at 9:03 a.m., and asked Hon. Bill Jahn to lead all in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

REVIEW AND PRIORITIZE AGENDA ITEMS

There was no reprioritization of the agenda.

EXECUTIVE DIRECTOR'S REPORT

Hasan Ikhata, Executive Director, provided an update on the final guidelines and funding opportunity of the Affordable Housing and Sustainable Communities (AHSC) grant program, which was adopted by the Strategic Growth Council (SGC) on January 20, 2015. He stated that SCAG will have a role in reviewing the concept applications received from the SCAG region, including a range of transit-oriented-development and integrated connectivity projects; and that SCAG will have an opportunity to recommend to the SGC what projects should be funded. Mr. Ikhata noted that the suggested criteria for staff to use in evaluating these projects will be on next month's agenda.

Mr. Ikhata announced that the next meeting of the Coalition of America's Gateway and Trade Corridors will be held in Washington D.C. on April 23-24, 2015. He asked EAC members that are interested in attending to notify SCAG staff.

PRESIDENT'S REPORT

Hon. Carl Morehouse, Chair, provided highlights of SCAG's Joint Capitol Hill Congressional Briefing on February 11, 2015 in Washington D.C. with the San Diego Associations of Governments (SANDAG). The briefing provided the leadership from the two (2) organizations as well as the leadership of the County Transportation Commissions to directly engage with the delegation's members on key transportation issues related to the surface transportation reauthorization.

Hon. Morehouse provided an update on the annual Legislative reception event held in Sacramento on February, 25-26, 2015. He reported that SCAG's delegation met with state lawmakers to discuss regional needs in the areas of infrastructure and transportation funding, which included discussion of the state legislative priorities adopted by the Regional Council.

Hon. Morehouse and EAC members thanked staff and partner agencies for their efforts in organizing two (2) successful events.

ACTION/DISCUSSION ITEMS

1. February 5, 2015 Minutes of the Executive/Administration Committee

A MOTION was made (Viegas-Walker) and SECONDED (Becerra) to approve the February 5, 2015 EAC Minutes. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, McCallon,
Pettis, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

2. Approval of the FY 2015-16 Draft Comprehensive Budget

Basil Panas, CFO, provided a brief overview of the FY 2015-16 Draft Comprehensive Budget and requested the EAC to Recommend to the Regional Council (RC) to approve the FY 2015-16 Comprehensive Budget and all of its components; and authorize the release of the Draft Overall Work Program (OWP) to initiate the 30-day public comment period, and transmit the General Fund Budget and Membership Assessment to the General Assembly.

Staff responded on the comments and questions expressed by the Councilmembers including comments regarding sponsorships and memberships dues for FY 2015-16.

A MOTION was made (Finlay) and SECONDED (LaBonge) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, McCallon,
Pettis, Robertson, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

3. Authorize Acceptance of the California Office of Traffic Safety Grant Funds, if awarded to SCAG, to develop a Regional Bicycle Safety Education Curriculum

Basil Panas, CFO, provided an overview of the Regional Bicycle Safety Education Curriculum and requested the EAC to recommend to the Regional Council approval of Resolution No. 15-567-1 authorizing SCAG to accept the California Office of Traffic Safety grant funds, if awarded to SCAG, to support the development of a Regional Bicycle Safety Education Curriculum.

Comments were made from EAC members in support of this effort. Additional recommendations were made requesting that information about the project, if awarded, be disseminated to local communities, school districts and public safety agencies; and ensure that the document is translated in other languages, in order to educate all multicultural groups in regards to safety education.

A MOTION was made (LaBonge) and SECONDED (Martinez) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, McCallon,
Pettis, Ramirez, Robertson, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

4. Designation of Representatives to Assist with Negotiation of Executive Director's Employment Agreement

There were no additional discussions or comments made on this item.

A MOTION was made (McCallon) and SECONDED (LaBonge) to approve staff's recommendation. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, McCallon,
Pettis, Ramirez, Robertson, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

CONSENT CALENDAR

Approval Items

5. Contracts \$200,000 or Greater: Contract No. 16-002-C1, Information Technology Technical Project Resources
6. AB 194 (Frazier) – High Occupancy Toll Lanes
7. SCAG Membership

Receive & File

8. SCAG Sustainability Planning Grants – Monthly Update
9. Purchase Orders \$5,000 but less than \$200,000; Contracts \$25,000 but less than \$200,000; and Amendments \$5,000 but less than \$75,000
10. Regional Guidelines for 2015 Active Transportation (Funding) Program (ATP)
11. Cap-and-Trade Greenhouse Gas Reduction Fund: Affordable Housing and Sustainable Communities Program Update – Concept Applications Process & Recommendation
12. March 2015 State and Federal Legislative Update

A MOTION was made (Jahn) and SECONDED (Finlay) to approve the Consent Calendar. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, LaBonge, Martinez, McCallon,
Pettis, Ramirez, Robertson, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: None

CFO MONTHLY FINANCIAL REPORT

Basil Panas, CFO, provided highlights of the CFO Monthly Financial Report.

RECONSIDERATION OF CONTRACT AMENDMENT \$75,000 OR GREATER: CONTRACT NO. 13-008-C2, SCAG REGION VALUE PRICING PROJECT

Staff explained that at the February 5, 2015 meeting, the EAC recommended approval of Contract No. 13-008-C2 to the Regional Council, but it was determined afterward that Councilman LaBonge had a conflict and should have abstained from the vote. A MOTION was made (McCallon) and SECONDED (Viegas-Walker) to reconsider approval of Contract No. 13-008-C2. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, Martinez, McCallon,
Pettis, Ramirez, Robertson, Rodriguez, Viegas-Walker and Wapner
NOES: None
ABSTAIN: LaBonge

A subsequent MOTION was made (Viegas-Walker) and SECONDED (Jahn) to recommend approval of the Contract No. 13-008-C2. The motion was passed by the following vote:

AYES: Morehouse, Becerra, Finlay, Jahn, Martinez, McCallon,
Pettis, Ramirez, Robertson, Rodriguez, and Viegas-Walker
NOES: None
ABSTAIN: LaBonge and Wapner

FUTURE AGENDA ITEMS

There were no future agenda items requested.

ANNOUNCEMENTS

Hon. Tom LaBonge announced that the Special Olympics is set to open in Los Angeles on July 25, 2015. He encouraged participation.

CLOSED SESSION ITEMS

- **Public Employee Performance Evaluation – Government Code Section 54957(b)**
Title: Executive Director
- **Conference with Labor Negotiators – Government Code Section 54957.6**
Agency Designated Representative(s): To be Appointed by EAC
Unrepresented Employee: Executive Director

Mr. Joe Silvey, General Counsel, announced that the EAC would proceed into Closed Session pursuant to Government Code Section 54956.9 (c) and 54957.6. At the conclusion of the Closed Session, Mr. Silvey reported that the EAC received a summary of the annual evaluations submitted by Regional Council members regarding the Executive Director, and after reviewing the evaluations met with the Executive Director and discussed the evaluations with him. There was no further action to report.

ADJOURNMENT

The EAC adjourned its meeting at 9:45 and adjourned its Closed Session meeting at 10:08 a.m. The next regular meeting of the EAC is scheduled for Thursday, April 2, 2015, at the SCAG Los Angeles Office.

Approved by:

A handwritten signature in cursive script, appearing to read "LH Neal", written in black ink.

Lillian Harris-Neal, CMC
Clerk of the Board

EXECUTIVE/ADMINISTRATION COMMITTEE
ATTENDANCE REPORT

Member (including Ex- Officio) LastName, FirstName		X = County Represented											
	Representing	IC	LA	OC	RC	SB	VC	FEB	MAR	APRIL	MAY	JUNE	JULY
Morehouse, Carl, President	San Buenaventura						X	X	X				
Walker-Viegas, Cheryl, 1st VP	El Centro	X						X	X				
Martinez, Michele, 2nd VP	Santa Ana			X				X	X				
Pettis, Gregory, Imm. Past President	Cathedral City				X			X	X				
Becerra, Glen	Simi Valley						X	X	X				
Finlay, Margaret	Duarte		X					X	X				
Jahn, Bill	Big Bear Lake					X		X	X				
LaBonge, Tom	Los Angeles		X					X	X				
Lewis, Randall, Ex Officio	Lewis Op. Corp.							X	X				
Masiel, Andrew, Sr.	Pechanga Band of Luiseno Indians				X			X					
McCallon, Larry	Highland					X		X	X				
Messina, Barbara	Los Angeles		X					X					
O'Connor, Pam	Santa Monica		X										
Ramirez, Carmen	Ventura						X	X	X				
Robertson, Deborah	San Bernardino County					X		X	X				
Rodriguez, Julio	Riverside				X			X	X				
Wapner, Alan	Ontario					X		X	X				
Totals		1	4	1	3	4	3						